



Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

We hereby submit the accounts listed below for collection with Credit Bureau of the South, Inc..

AUTHORIZED BY: \_\_\_\_\_ TITLE: \_\_\_\_\_

Account No: \_\_\_\_\_ Debtor Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Form of Business: Individual: \_\_\_\_\_ Partnership: \_\_\_\_\_ Corporation: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Owners, Partners or Officers: \_\_\_\_\_ / \_\_\_\_\_

SS#: \_\_\_\_\_ SS#: \_\_\_\_\_

Address: \_\_\_\_\_

Date of last Pmt: \_\_\_\_\_ Date of last charge: \_\_\_\_\_

Amount \$: \_\_\_\_\_

Additional

Info: \_\_\_\_\_

Account No: \_\_\_\_\_ Debtor Firm: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Form of Business: Individual: \_\_\_\_\_ Partnership: \_\_\_\_\_ Corporation: \_\_\_\_\_ Tax ID: \_\_\_\_\_

Owners, Partners or Officers: \_\_\_\_\_ / \_\_\_\_\_

SS#: \_\_\_\_\_ SS#: \_\_\_\_\_

Address: \_\_\_\_\_

Date of last Pmt: \_\_\_\_\_ Date of last charge: \_\_\_\_\_

Amount \$: \_\_\_\_\_

Additional

Info: \_\_\_\_\_

It is very important that payments are reported to our office promptly so that we can update credit files in a timely manner. Thank you for your business.